

REQUEST FOR EXPRESSIONS OF INTEREST (CONSULTING SERVICES – FIRM SELECTION)

COUNTRY	GHANA
NAME OF PROJECT	GHANA DIGITAL ACCELERATION PROJECT (P176126)
CREDIT NO	IDA-70960-GH
ASSIGNMENT TITLE	ENGAGEMENT OF A CONSULTING FIRM FOR THE DEVELOPMENT OF AN ICT AND SECURITY POLICY FOR THE DATA PROTECTION COMMISSION (DPC).
REFERENCE NO.	GH-MOC--286472-CS-CQS

The **Ministry of Communications and Digitalisation** has received Credit from the World Bank toward the cost of the Ghana Digital Acceleration Project (GDAP) and intends to apply part of the proceeds for Consultancy Services for the **Development of an ICT and Security Policy for Data Protection Commission**.

The detailed Terms of Reference (TOR) for the assignment can be obtained at the address given below OR **MoCD website**: (*info@mocd.gov.gh*)

The Ministry of Communications and Digitalisation now invites eligible Individuals (“Consultants”) to indicate their interest in providing the Services. Interested Individual Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services.

The shortlisting criteria are:

1. **Firm/Consultant Experience and Qualifications**

The following are the firm experience and qualification requirements required for the implementation of the above assignment:

- ✓ Must be an established firm with at least 10 years of experience in providing ICT consulting services, with demonstrable experience in Sub-Saharan Africa.
- ✓ Practical experience in ICT management in central government institutions responsible for ICT policy development and management.
- ✓ Experience in undertaking preparation of ICT policies in government institutions with at least 3 successfully concluded assignments of similar nature in the public sector.

- ✓ Experience in development of ICT security policies with working experience in management and maintenance of ICT security environments.
- ✓ Experience in developing procedure manuals, forms and conducting training and capacity building in an ICT environment in the public sector.
- ✓ Familiarity with the experience in ICT frameworks such as COBIT, ISACA, relevant ISO IT standards, ITIL, ITSM and System Development Lifecycle.

Key Experts will not be evaluated at the shortlisting stage.

Duration of the Assignment: 14 Weeks

The attention of the interested Consultants is drawn to the World Bank's "Procurement Regulations for IPF Borrowers" September 2023 ("Procurement Regulations"), setting forth the World Bank's policy on conflict of interest. In addition, please refer to the following specific information on conflict of interest related to this assignment on paragraph 3.17 of the Procurement Regulations.

A consultant will be selected in accordance with the consultant's Qualification-based Selection (QBS) method set out in the procurement regulations.

Further information can be obtained at the address below during office hours from **0900 to 1700 hours on Monday to Friday.**

Expressions of Interest (one (1) original and four (4) copies) must be delivered in a written form to the address below (in person, by mail or by e-mail) by 1600 hours GMT on July 18, 2024. Envelopes must be marked "EXPRESSION OF INTEREST FOR THE DEVELOPMENT OF AN ICT AND SECURITY POLICY FOR THE DATA PROTECTION COMMISSION (DPC)".

Address – For Submission of Expressions of Interest:

**The Chief Director
Attn: The Project Coordinator: Ghana Digital Acceleration Project (GDAP)
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