

## Specific Procurement Notice

# Request for Bids

## Goods

(One-Envelope Bidding Process)

**Country:** Republic of Ghana

**Project:** Ghana Digital Acceleration Project (GDAP)

**Contract Title:** Procurement of ICT Equipment for PWDs for Employability

**Credit No.:** IDA 70960-GH

**RFB Reference No.:** GH-MOC-379734-GO-RFB

1. The Government of the Republic of Ghana has received financing from the World Bank toward the cost of the Ghana Digital Acceleration Project (GDAP) and intends to apply part of the proceeds toward payments under the contract for the Procurement of ICT Equipment for Persons with Disabilities (PWDs) for Employability.
2. The Ministry of Communications and Digitalisation now invites sealed Bids from eligible Bidders for the following:

The bid is packaged as follows:

Lot No.		Description	Quantity	Bid Security
1	1	Laptops	600	2% of Bid Price
	2	Tablets	430	
	3	Smart Phones (Android)	170	
	4	Smart Phones (IOS)	170	
	5	HD projectors with large conference screen	14	
	6	Productivity suites	240 (3 user/pack)	
2	1	Computer Network Toolkit	400	2% of Bid Price
	2	Computer Hardware Toolkit	400	
	3	Commercial and open-source anti-virus software	350	
	4	Voice-to-speech software, Augmentative and Alternative Communication (AAC), Job Access with Speech (JAWS)and devices	240	

**All bids must be accompanied by brochures, photographs, and other technical documentation of the items to be supplied.**

3. Bidding will be conducted through national competitive procurement using a Request for Bids (RFB) as specified in the World Bank’s “Procurement Regulations for IPF Borrowers” 5<sup>th</sup> Edition Revised September 2023 (“Procurement Regulations”) and is open to all eligible Bidders as defined in the Procurement Regulations.
4. Interested eligible Bidders may obtain further information from the address below and inspect the bidding document during office hours 0900 to 1700 at the address given below.
5. The bidding document in English may **be purchased** by interested eligible Bidders upon the submission of a written application to the address below and upon payment of a non-refundable fee of GH¢500.00. The method of payment will be cash or bank draft in the name of the Ministry of Communications and Digitalisation. Interested bidders can inspect the bidding document either on ([www.moc.gov.gh](http://www.moc.gov.gh)) or the **PCU office at the address below**.
6. The document will be sent by courier upon specific written request and payment of an additional non-refundable amount for US\$200.00 for overseas delivery costs or GH¢500.00 for local delivery costs by the bidder.
7. Bids must be delivered to the address below on or before **10:00 a.m. local time on June 18, 2024**. Electronic Bidding **will not be** permitted. **Late Bids will be rejected**. Bids will be publicly opened in the presence of the Bidders’ designated representatives and anyone who chooses to attend at the address below.
8. All Bids must be accompanied by a Bid Security of 2%.

All suppliers are required to submit these mandatory documents as part of their submission:

- 1. Valid Company Registration**
- 2. Valid GRA Tax Clearance Certificate**
- 3. Valid SSNIT Clearance Certificate**
- 4. Valid PPA Certificates**

9. Attention is drawn to the Procurement Regulations requiring the Borrower to disclose information on the successful bidder’s beneficial ownership, as part of the Contract Award Notice, using the Beneficial Ownership Disclosure Form as included in the bidding document.”
10. The address(es) referred to above is (are):

<b>Address for Download and/or Purchase of Bidding Documents</b>	<b>Address for Submission of Bids</b>
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The Chief Director  
Attn: The Project  
Coordinator: Ghana Digital  
Acceleration Project (GDAP)  
Project Rooms 39 Fifth  
Floor,  
Ministry of Communications and  
Digitalisation Office Complex  
Abdul Diouf Street, near Kofi Annan ICT  
Centre of Excellence  
P.O. Box M.38, Ministries,  
Accra Ghana  
Digital Address: GA-079-0539  
To Email: [pcu.gdap@moc.gov.gh](mailto:pcu.gdap@moc.gov.gh)  
**URL: [www.moc.gov.gh](http://www.moc.gov.gh)**

The Chief Director  
Attn: The Project  
Coordinator: Ghana Digital  
Acceleration Project (GDAP)  
Six Floor  
Conference Room  
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