

**REQUEST FOR EXPRESSIONS OF INTEREST
(CONSULTING SERVICES – FIRMS SELECTION)**

COUNTRY	GHANA
NAME OF PROJECT	GHANA DIGITAL ACCELERATION PROJECT
CREDIT NO	(P176126 IDA-70960-GH)
ASSIGNMENT TITLE	<i>CONSULTANCY FOR THE DRAFTING OF PKI REGULATION</i>
REFERENCE NO.	GH-MOC--455895-CS-QCBS

1. The Ministry of Communications and Digitalization (MoCD) has received financing from the International Development Association (IDA) under the Ghana Digital Acceleration Project (GDAP) and intends to apply part of the proceeds to engage the services of a **consulting firm for the drafting of regulations for the Public Key Infrastructure (PKI) industry in Ghana.**
2. The objective of the assignment is to:
 - Draft comprehensive regulations for Ghana’s PKI industry, including accreditation, operational, and protection frameworks for Certificate Authorities (CAs).
 - Develop a Request for Proposal (RFP) to solicit proposals from prospective Certificate Service Providers (CSPs) for digital certificate services.
3. Interested eligible firms may obtain further information from the address below and inspect the Terms of reference during office hours **0900 to 1700** at the address given below (Address for Submission of Bids). Interested firms can inspect the bidding document either on (www.moc.gov.gh) or at the PCU office at the address below.
4. The assignment is expected to take five (5) months and will involve reviewing existing legislation, benchmarking international practices, engaging stakeholders, and preparing detailed regulatory and technical documentation.
5. Interested consultants must provide the following information:
 - Details demonstrating their ability to fulfill the assignment (brochures, description of similar assignments, and experience in comparable conditions).
 - The consulting firm(s) must meet the qualification requirements of at least 10 years of professional experience in developing regulations in the telecommunication and tech industry with some specific experience and knowledge in PKI infrastructure, services, and operations.
 - ***Experience with ICT Regulation*** - Extensive experience in ICT regulation, policy development, and strategic planning. The firm should have a deep

understanding of ICT laws, regulations, and best practices both locally and internationally.

- Experience in Africa or other developing countries.

6. Key Experts will not be evaluated at the shortlisting stage.

7. The attention of interested Consulting firms is drawn to Section III, paragraphs, 3.14, 3.16, and 3.17 of the World Bank's "Procurement Regulations for IPF Borrowers" September 2023 ("Procurement Regulations"), setting forth the World Bank's policy on conflict of interest. In addition, please refer to the following specific information on conflict of interest related to this assignment on paragraph 3.17 of the Procurement Regulations.
8. Consultants may associate with other firms to enhance their qualifications but should indicate clearly whether the association is in the form of a joint venture and/or a sub-consultancy. In the case of a joint venture, all the partners in the joint venture shall be jointly and severally liable for the entire contract, if selected.
9. A Consultant will be selected in accordance with the **Quality and Cost Based Selection (QCBS)** method set out in the Procurement Regulations.
10. Further information, including the detailed Terms of Reference (TOR), can be obtained during office hours (9:00 AM to 5:00 PM GMT) at the address above or via email at pcu.gdap@moc.gov.gh
11. Expressions of Interest (one (1) original and four (4) copies) must be delivered in a written form to the address below (in person, by mail or by e-mail) by **1600 hours GMT March 7, 2025**. Envelopes must be marked "**CONSULTANCY FOR THE DRAFTING OF PKI REGULATION**"

Address for Submission:

The Chief Director
Attn: The Project Coordinator:
Ghana Digital Acceleration Project (GDAP)
Project Rooms 39 Fifth Floor,
Ministry of Communications and Digitalisation Office Complex
Abdul Diouf Street, near Kofi Annan ICT Centre of Excellence
P.O. Box M.38, Ministries Accra
Ghana Digital Address: GA-079-0539
To Email: pcu.gdap@moc.gov.gh
Website: www.moc.gov.gh